

## Minutes of the North Kelsey Parish Council held at 7.00 pm at the Village Hall on 17 January 2023

Present: Cllr A. Robinson (Chair), Cllr P. Jackson, Cllr J. Waite, Cllr D. Waite, Cllr S. March, Cllr P. Bryan,  
Cllr J. Cundill,

In Attendance: C. Thomas, Cllr T. Smith (LCC),

Members of public present: 0

- 1 Welcome from the chairman and public session (15 mins) - Ref: 145**
- 2 Reports from Unitary Councillors - Ref: 146**  
Cllr T. Smith advised that jetting of the drains along Brigg Road which are prone to flooding is planned.
- 3 Apologies and reasons for absence - Ref: 147**  
Cllr R. Hunt, Cllr M. Williams, Cllr P. Morris (WLDC)
- 4 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests - Ref: 148**  
None
- 5 To approve the draft minutes of the Council meeting held on 13/12/22 - Ref: 149**  
It was resolved to approve the draft minutes as a true record.  
Proposed: Cllr J. Cundill Seconder: Cllr S. March All in favour
- 6 To approve the draft minutes of the Council meeting (closed session) held on 13/12/22 - Ref: 150**  
It was resolved to approve the draft minutes as a true record.  
Proposed: Cllr J. Waite Seconder: Cllr A. Robinson All in favour
- 7 Finance Report - Ref: 151**
  - a) Accounting statements for period ending 31/12/22 - Ref: 152**  
The clerk had previously circulated the accounting statements.  
It was resolved to approve these as a true record.  
Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour
  - b) Schedule of payments - Ref: 153**  
It was resolved to approve the schedule of payments totalling £655.78  
Proposed: Cllr J. Cundill Seconder: Cllr P. Jackson All in favour
  - c) Approval of 2023/24 budget - Ref: 154**  
It was resolved to approve the budget for 2023/24 as circulated.  
Proposed: Cllr P. Bryan Seconder: Cllr P. Jackson All in favour
  - d) To approve 2023/24 precept request - Ref: 155**  
It was resolved to request a precept of £19415.  
Proposed: Cllr P. Bryan Seconder: Cllr P. Jackson All in favour
- 8 To receive any reports from external organisations - Ref: 156**  
Cllrs J. Cundill and A. Robinson reported on the meeting with North Kelsey Community Association which was very positive.
- 9 Parish Matters - Ref: 157**
  - a) Parish Plan Update - Ref: 158**  
The Parish Plan was discussed and roles allocated to individual councillors.
  - b) Defibrillator at school - Ref: 159**

**These are draft minutes and have not been formally approved and adopted**

It was agreed that the defibrillator located at the school was the responsibility of the Parish Council in respect of maintenance.

**c) Formation of Personnel Committee - Ref: 160**

It was resolved to form a Personnel Committee with Cllrs J. Cundill, S. March and P. Jackson elected as members.

**d) Speeding along East Hall Road - Ref: 161**

Cllr Bryan confirmed that following a meeting with a resident he had agreed to fund a reactive speed sign along Easthall Road at a cost of circa £2500.

The Clerk would progress with LCC.

**e) Review tracking report - Ref: 162**

20539 - Owmbly Lane Connection to Main Sewer

No further progress had been made

20625 - Pot Hole Church Lane

This land was confirmed as being owned by the Parish Council.

20626 - New Bench Seats

LCC are unable to grant permits for the site requested as the land is not owned by them. The Clerk also confirmed that he couldn't find where there had been a resolution previously for the expense. Provision in the 2023/24 budget had been made and quotes would be sought for future approval.

20765 - Policy Review: Health & Safety Policy

20770 - Policy Review: Social Media Policy

20771 - Policy Review: Communications Policy

20773 - Policy Review: Complaints Procedure

20774 - Policy Review: Grievance Policy

20775 - Policy Review: Grants Policy

20776 - Policy Review: GDPR Policy

It was resolved to adopt all of the above policies

Proposer: Cllr J. Cundill Seconder: Cllr A. Robinson

20960 - Parish Branding

Cllrs Jackson and Cundill had met with the school who were keen to take part in the branding exercise.

**f) Parish Chapel Maintenance - Ref: 163**

Various councillors had met and viewed The Chapel and discussed numerous options for its potential use. It was felt that the expense previously agreed was excessive for a building not being used and further consideration was needed before any further work was undertaken.

It was resolved to stop any work and for the existing contractor to refit and make good any existing work in progress which was estimated at £1200.

Proposed: Cllr J. Cundill Seconder: Cllr P. Jackson All in favour

**10 Clerks report - Relevant correspondence received - Ref: 164**

**a) SC - Kelsey Woodland Natural Burials signage - Ref: 165**

No further action as signs were currently in place.

**11 Planning applications and decisions received - Ref: 166**

None received

**12 Next meeting will be Tuesday 14/02/22 at 7 pm - Ref: 167**

Meeting closed at 9.06 pm

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