

You are hereby summoned to attend the meeting of North Kelsey Parish Council which will be held on Tuesday 11 April 2023 commencing at 7.00 pm at the Village Hall.

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Carl Thomas  
Clerk to the Council  
11/04/2023

### **AGENDA**

- 1 Welcome from the chairman and public session (15 mins)
- 2 Reports from Unitary Councillors
- 3 Apologies and reasons for absence
- 4 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests
- 5 To approve the draft minutes of the Council meeting held on 14/03/23

P:	S:	
F:	A:	Ab:

- 6 Finance Report

- a) Accounting statements for period ending 31/03/23

P:	S:	
F:	A:	Ab:

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|-----|---|--|----|----|----|----|-----|
| b)  | Schedule of payments  | <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>P:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>S:</td></tr> </table><br><table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>F:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>A:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>Ab:</td></tr> </table> | P: | S: | F: | A: | Ab: |
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| c)  | To approve the Internal Auditors Report 2022/23   | <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>P:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>S:</td></tr> </table><br><table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>F:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>A:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>Ab:</td></tr> </table> | P: | S: | F: | A: | Ab: |
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| d)  | To approve the Annual Governance Statement 2022/23  | <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>P:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>S:</td></tr> </table><br><table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>F:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>A:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>Ab:</td></tr> </table> | P: | S: | F: | A: | Ab: |
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| e)  | To approve the Annual Accounting Statements 2022/23   | <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>P:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>S:</td></tr> </table><br><table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>F:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>A:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>Ab:</td></tr> </table> | P: | S: | F: | A: | Ab: |
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| f)  | To certify North Kelsey Parish Council as exempt from sending the completed Annual Governance and Accountability Return to the external auditor and approve Exemption Certificate | <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>P:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>S:</td></tr> </table><br><table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>F:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>A:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>Ab:</td></tr> </table> | P: | S: | F: | A: | Ab: |
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| 7   | To receive any reports from external organisations  |  |    |    |    |    |     |
| 8   | Parish Plan Update  |  |    |    |    |    |     |
| a)  | Coffee morning and topics raised  | <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>P:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>S:</td></tr> </table><br><table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>F:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>A:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>Ab:</td></tr> </table> | P: | S: | F: | A: | Ab: |
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| b)  | Cemetery - headstone work   | <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>P:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>S:</td></tr> </table><br><table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>F:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>A:</td></tr> </table> <table border="1" style="display: inline-table; vertical-align: top;"> <tr><td>Ab:</td></tr> </table> | P: | S: | F: | A: | Ab: |
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*Please find below the quote for the works to be carried out within North Kelsey cemetery as required:*

- ☐ *Realign selected gravestones*
- ☐ *Reset selected grave stones*
- ☐ *Edging and cleaning around selected grave stones*
- ☐ *Flip fallen grave stones so you can see the writing*
- ☐ *Remove ivy grown on any gravestones*

*Price is for the work to approx 80 gravestones*

*Total Cost - £1200 plus vat*

9 Parish Matters

a) Defibrillator

P:		S:	
F:		A:	Ab:

b) Benches

P:		S:	
F:		A:	Ab:

c) Picnic benches

P:		S:	
F:		A:	Ab:

d) Woodland Trust tree packs

P:		S:	
F:		A:	Ab:

e) Review tracking report

P:		S:	
F:		A:	Ab:

f) Coronation Bunting

10 Clerks report - Relevant correspondence received

a) None received

11 Planning applications and decisions received

a) None received

12 Next meeting will be Tuesday 09/05/23 at 7 pm  
\*\*\* subject to potential election \*\*\*