

**Minutes of the North Kelsey Parish Council Annual Council Meeting held at 7.00 pm
at the Village Hall on 9 May 2023**

Present: Cllr A. Robinson (Chair), Cllr R. Hunt, Cllr M. Williams, Cllr P. Jackson, Cllr D. Waite, Cllr P. Bryan,
Cllr J. Cundill,

In Attendance: C. Thomas (Clerk), Cllr T. Smith (LCC),

Members of public present: 1

- 1** **To elect Chairman for 2023/24 - Ref: 243**
One nomination was received and Cllr A. Robinson was duly elected Chairman.
Acceptance of Office was signed.
- 2** **To elect Vice Chairman for 2023/24 - Ref: 244**
One nomination was received and Cllr J. Cundill was duly elected Vice Chairman.
Acceptance of Office was signed.
- 3** **Welcome from the chairman and public session (15 mins) - Ref: 245**
A resident discussed the Youth Association charity and matters were deferred to obtain further information.
- 4** **Reports from Unitary Councillors - Ref: 246**
Cllr T. Smith had nothing to report and thanked councillors for reporting pot holes. Concern was also raised regarding the collapsing verge on Caistor Road, North Kelsey Moor.
- 5** **Apologies and reasons for absence - Ref: 247**
Cllr J. Waite, Cllr S. March
- 6** **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests - Ref: 248**
None
- 7** **To approve the draft minutes of the Council meeting held on 11/04/23 - Ref: 249**
It was resolved to approve the minutes as a true record.
Proposed: Cllr J. Cundill Seconder: Cllr R. Hunt All in favour
- 8** **Election of members to the Personnel Committee - Ref: 250**
Nominations were received from Cllr S. March, Cllr M. Williams and Cllr J. Cundill.
With no further nominations all 3 councillors were elected to the Personnel Committee.
- 9** **Finance Report - Ref: 251**
 - a)** **Accounting statements for period ending 30/04/23 - Ref: 252**
The Clerk had previously circulated the accounting statements.
It was resolved to approve these as a true record.
Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour
 - b)** **Schedule of payments - Ref: 253**
It was resolved to approve the schedule of payments totalling £2008.82
Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour
 - c)** **To certify North Kelsey Parish Council as exempt from sending the completed Annual Governance and Accountability Return to the external auditor and approve Exemption Certificate - Ref: 254**
It was resolved to approve the Exemption Certificate.
Proposed: Cllr M. Williams Seconder: Cllr R. Hunt All in favour
- 10** **To receive any reports from external organisations - Ref: 255**
Five logo designs had been received from the school but were difficult to re-produce into an electronic logo.
This was a shame and council appreciated the efforts that the school children had gone to. The idea would be

These are draft minutes and have not been formally approved and adopted

extended to the wider community through the next newsletter.
It was resolved to spend up to £25 on vouchers for the children who had submitted ideas.
Proposer: Cllr J. Cundill Seconder: Cllr R.Hunt All in favour

11 Parish Plan Update - Ref: 256

Communications: Another positive response had been received for the second newsletter with the history being well received. A proposed site for a new notice board at North Kelsey Moor will be progressed by Cllr Williams and Cllr Jackson would seek a quote for a traditional, wood roof notice board for the Green.
Commemorations: Discussions took place on potential ideas for a memorial in remembrance of HM Queen and to mark the recent Kings Coronation. In addition ideas were discussed to mark Remembrance Sunday and prices would be sought for a memorial 'Tommy' and Poppy's.
Events: A scarecrow event was discussed to be held later in the year.
Coffee Mornings: These would continue on Wed/Sat with dates being published on the website and Facebook.
Litter Pick: the next litter pick would be held on 3rd June meeting at Cross Lane.
Playing Field: It was agreed to prioritise repairs to the entrance, painting of the play equipment and renewing the surface area with Cllr Jackson to obtain prices.

12 Parish Matters - Ref: 257

a) Cemetery - Management of Memorials - Inspection Workshops - Ref: 258

The Clerk outlined procedures for memorial stone inspections and process for unsafe stones. Formal inspections would be undertaken.
The Clerk had enquired with the ICCM who would be interested in hosting a course on memorial management & safety. A venue would need to be provided and two free places would be offered in return. The Clerk will discuss potential dates with the ICCM.

b) To consider obtaining a second defibrillator - Ref: 259

West Lindsey District Council offered a scheme and enquiries were ongoing with Caistor & District Lions.

c) To consider purchase of benches - Ref: 260

This matter was deferred pending a quotation from a local supplier.

d) To consider purchase of picnic benches - Ref: 261

This matter was deferred pending a quotation from a local supplier.

e) To adopt the General Power of Competence - Ref: 262

As the Council had 2/3 of elected members and a qualified Clerk it was resolved to adopt the General Power of Competence.

Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour

f) Insurance renewal - Ref: 263

The Clerk had circulated a report outlining insurance quotes and appropriate cover.
It was resolved to renew with Ansvar Insurance through Business services at Community Action Suffolk with a premium of £662.94 on a 3 year long term agreement.

g) Review tracking report - Ref: 264

20539 - Owmbly lane Sewer Connection

Matters had not progressed any further

21155 - Speeding - Easthall Road

Suitable locations had been agreed with LCC and appropriate posts were awaited from LCC. Councillors expressed frustration on the delay with the clerk explaining that the Road Safety Officer had retired and until a replacement was appointed he was working part time and as such things were not progressing so quickly as desired. There was little that could be done to progress quicker.

22460 - Waste Bins in Lay Bys

Requests had been made with WLDC for additional bins in the lay byes which was under consideration. Signage had now been placed to discourage fly tipping.

13 **Clerks report - Relevant correspondence received - Ref: 265**

None received

14 **Planning applications and decisions received - Ref: 266**

None received

15 **Next meeting will be Tuesday 13/06/23 at 7 pm - Ref: 267**

Meeting closed at 9.05 pm