

# North Kelsey Parish Council

## Minutes of the Ordinary Parish Council Meeting held on Tuesday 11 June 2024

**Present: Cllr D Waite (Chairman)** Cllr J Waite, Cllr P. Bryan, Cllr M. Williams, Cllr J Cundill

In attendance: Cllr. Peter Morris (WLDC) Cllr T Smith (LCC & WLDC)

Members of public present: 0

Parish Clerk – Mandy Coote

Note: All documents referenced in the Minutes will be made available on the Council's website.

Minute Number	Item
27/2425	<b>Welcome from Chair and Public Questions</b> Welcome given no members of public present
28/2425	<b>Apologies</b> Apologies for absence received from Councillor S March, Councillor J Slater, and Councillor R Hunt
29/2425	<b>Declarations of interest</b> Councillor M Williams in accounts.
30/2425	<b>Minutes of the Ordinary Meeting held on Tuesday 14<sup>th</sup> May 2024</b> <b>RESOLVED:</b> That the minutes of the meeting be accepted as a true and proper record.
31/2425	<b>Police &amp; Crime update</b> Police report for area NC09 received and circulated, no concerns
32/2425	<b>District and County Council reports</b> <b>Cllr P Morris:- WLDC</b> There is no overall control by a single party meaning no majority for legislation to be passed. Hopefully this will change after the General Election. Dog waste bin on South Street has been moved further away from the bench Meeting with North Kelsey Moor residents group took place 30 <sup>th</sup> May 2024. Additional rubbish bins and dog waste bin are to be provided, awaiting details of siting. Defibrillator: siting and source of power is a concern, it has to be accessible, possible on highways verge near to the former pub, but only 2m of verge is owned by Council and fear this is too close to the road, still in conversation with WLDC regarding this. Siting of the bench, still on going <b>Cllr T Smith:- LCC &amp; WLDC</b> West Street, chasing Highways for date of assigned investigation. Proposed extension of 30mph speed limit on Brigg Road in North Kelsey consultation underway, if no response by 9 July 2024, it will be assumed there are no objections to the proposal. North Kelsey Moor: Pot holes, drainage and road lines, a site visit with Highways to be arranged Occupation Lane: Land in middle not being cut is not owned by Council. Drain covers and potholes are still being addressed. Rough road surfaces are not Classed as a priority Grange Lane, it was requested if the 30mph speed limit could be extended. Action:-Cllr T Smith to look into this
33/2425	<b>Parish Matters</b> Siting of new noticeboards: North Kelsey Village to be sited at the village green. North Kelsey Moor, still in discussion possible on highways verge near to the former pub, but only 2m of verge is owned by Council and fear this is too close to the road. Details to be sent to Highways for assessment and approval. Action: Cllr P Bryan to send specifications of noticeboard to Clerk, dimensions and material. Clerk to contact Highways with request. Action: Cllr P Bryan to contact contractor re siting of one notice board War Memorial: Historic England have completed our initial assessment of the above memorial to consider whether it has special architectural or historic interest. Any further information should be sent to them by 19 June send these to us by email or by post within 21 days from the date of this email, they will consider all representations made before finalising our assessment and making our recommendation. They will notify us of the Secretary of State's decision in due course.

	<p>North Kelsey Moor: Bench Siting ongoing, an assessment by highways to check suitability and grant permission, enquiry sent 3/6</p> <p>Disabled Access to Recreation Ground: Action:- Cllr D Waite to contact resident to discuss requirements</p> <p>Riparian Ditches: Awaiting on investigation with LCC</p> <p>Anglian Water: Cllr T Smith will do an article for the Newsletter (due end of June) and email to Cllr P Bryan</p> <p>Action: Cllr T Smith article</p>																																																
<b>34/2425</b>	<b>Clerks Report</b>																																																
<b>35/2425</b>	<p><b>Finances and Budget</b></p> <p><b>RESOLVED:</b> to approve the following payments and monitoring reports be received.</p> <table border="1"> <thead> <tr> <th>Invoice Date</th> <th>Invoice Ref</th> <th>Supplier/Payee</th> <th>Details</th> <th>Cost £</th> <th>VAT £</th> <th>Total Payment £</th> <th>Ref</th> </tr> </thead> <tbody> <tr> <td>31/05/24</td> <td></td> <td>JM Coote Clerk</td> <td>Salary May 24</td> <td>394.21</td> <td></td> <td>394.21</td> <td>022 2425</td> </tr> <tr> <td>31/05/24</td> <td></td> <td>HMRC</td> <td>PAYE May 24</td> <td>98.40</td> <td></td> <td>98.40</td> <td>023 2425</td> </tr> <tr> <td>31/05/24</td> <td></td> <td>JM Coote</td> <td>Disbursements/Expenses May 24</td> <td>26.00</td> <td></td> <td>26.00</td> <td>024 2425</td> </tr> <tr> <td>31/05/24</td> <td>24/011</td> <td>Mary Williams</td> <td>Grass Cutting Invoice 24/011</td> <td>900.00</td> <td>180.00</td> <td>1080.00</td> <td>025 2425</td> </tr> <tr> <td><b>Totals</b></td> <td></td> <td></td> <td></td> <td><b>1418.61</b></td> <td><b>180.00</b></td> <td><b>1598.61</b></td> <td></td> </tr> </tbody> </table> <p>Cllr M Williams abstained from voting on approved payments</p> <p>Bank Balances:- Current £63,637.13 (£768.36 committed from May outstanding) @ 30/05/2024 NS&amp;I £5,963.73</p>	Invoice Date	Invoice Ref	Supplier/Payee	Details	Cost £	VAT £	Total Payment £	Ref	31/05/24		JM Coote Clerk	Salary May 24	394.21		394.21	022 2425	31/05/24		HMRC	PAYE May 24	98.40		98.40	023 2425	31/05/24		JM Coote	Disbursements/Expenses May 24	26.00		26.00	024 2425	31/05/24	24/011	Mary Williams	Grass Cutting Invoice 24/011	900.00	180.00	1080.00	025 2425	<b>Totals</b>				<b>1418.61</b>	<b>180.00</b>	<b>1598.61</b>	
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<b>36/2425</b>	<p><b>Annual Governance Statement Section 1</b></p> <p>The Annual Governance Statement 2023/24 was considered by the Parish Council.</p> <p><b>RESOLVED:</b> That Section 1 of the Statement be agreed and signed by the Chairman and Clerk.</p>																																																
<b>37/2425</b>	<p><b>Annual Governance Statement Section 2</b></p> <p>The Accounting Statement for 2023/24 was considered by the Parish Council.</p> <p><b>RESOLVED:</b> That the accounting statement set out in Section 2 be agreed and signed by the Chairman and Clerk and that the Notice of Public Inspection start on 24 June until 2 August 2024.</p>																																																
<b>38/2425</b>	<p><b>Planning Applications</b></p> <p>No current planning applications to consider.</p>																																																
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<b>39/2425</b>	<p><b>Actions to be undertaken before the Next Ordinary meeting</b></p> <p>Cllr T Smith: Look into Grange Lane 30mph speed limit</p> <p>Cllr P Bryan to contact contractor re siting of one notice board</p> <p>Cllr P Bryan to send specifications of noticeboard to Clerk, dimensions and material.</p> <p>MC/Clerk to contact highways with request.</p> <p>Cllr D Waite to make contact with resident regarding Disabled Access to Recreation Ground</p> <p>Cllr T Smith Anglian Water flooding article for newsletter</p> <p>Cllr T Smith to arrange Highways site visit regarding drainage, signs and road markings</p> <p><b>Additional Outstanding items to be undertaken</b></p> <p>MC: Youth Club awaiting response</p> <p>MC: Recreation Grounds awaiting quote</p> <p>MC: Village Hall Committee re possible defibrillator donation to North Kelsey Moor: awaiting response</p> <p>PB: To send Chapel survey report to MC</p> <p>Cllr P Bryan: Planter plaques to look at design and wording and obtain quotes</p>																																																
<b>40/2425</b>	<p><b>Items for inclusion on the Next Ordinary Meeting Agenda</b></p> <p>Clerk additional hours</p>																																																
<b>41/2425</b>	<p><b>Dates and time of the Next Ordinary Meeting</b></p> <p>Next meeting will be Tuesday 9th July 2024 7.15pm</p>																																																

**The Meeting started at 7.15pm and closed at 9.30pm**

**Signed:** .....

**Print Name:** .....

**Date:** .....

