

DRAFT

Minutes of meeting of North Kelsey Annual Parish Council held in the Village Hall, North Kelsey, on Thursday 18th May 2017 following the Annual Parish meeting at 7.30pm

Present

Chair – Cllr R Hunt

Cllr L Barker, Cllr R Smith & Cllr A Waters

Clerk – Mrs M Williams

The meeting commenced at 7.30pm following the Annual Parish Meeting

Public/ visitors

WLDC Cllr L Strange – Discussed Planning Application 135686

LCC Cllr A Turner – Did not attend – apology received

680/17. Election of Chairman

Cllr L Barker proposed Cllr R Hunt

Seconded Cllr A Waters

Resolved – Cllr R Hunt was voted as Chairman

681/17. Election of Vice Chair

Cllr R Smith Proposed by Cllr A Waters, seconded by Cllr R Hunt

Resolved – Cllr R Smith was voted as Vice Chair.

682/17. Election of committees

Planning – All Councillors

Finance – All Councillors

Playing field – Cllr R Smith & Cllr L Barker

Cemetery – Cllr D Hunt & Cllr R Hunt

Community Association – Cllr L Barker

Neighbourhood Panel

Youth Club – Cllr D Hunt

WI – Cllr L Barker & Cllr D Hunt

Tree Warden – Cllr E Larder

683/17. Chairman's remarks

Cllr R Hunt welcomed everyone to the meeting and thanked Cllr A Waters for her excellent chairmanship for the previous years.

684/17. Councillor Vacancies

Sharron Hind attended the meeting requesting to be a Councillor

Resolved – It was voted unanimously to accept her as Councillor

Action – Clerk to write to her to formally offer her the position

685/17. Apologies for absence and reasons

Apologies received from Cllr D Hunt & Cllr K Nilsson

No apology received from Cllr E Larder

686/17. To receive declarations of interest in accordance with the Localism Act 2011

None declared

687/17. Minutes of the last meeting held on Tuesday 14th March 2017 & Extraordinary meeting held on Thursday 6th April 2017

The minutes were signed and approved as correct.

688/17 Clerk's report on matters outstanding

Letter sent to West Lindsey District Council regarding the objection to Planning Application no.135686 Land off Carr Road, North Kelsey

689/17. Financial Matters

Receipts

- i. WLDC – Precept = £16,000
Resolved – Noted
- ii. Northern Electric – Wayleave - £16.53
Resolved – Noted

Payments

- i. Mole Control Caistor – Playing field moles (2) = £20.00
Resolved – To pay (Chq 1222)
- ii. Mole Control Caistor – Playing field moles (2) = £20.00
Resolved - To pay (Chq 1222)
- iii. TVC – Fencing & pruning trees playing field/cemetery - £500.00 + Vat £100.00 = £600.00
Resolved – To pay (Chq 1223)
- iv. Clerk's salary April 2017 = £215.64
Resolved – To pay (Chq 1221)
- v. Clerk's salary May 2017 = £219.84
Resolved - To pay (Chq 1224)
- vi. Home as office = £27
Resolved – To pay (Chq 1224)
- vii. Aon – Insurance = £763.47
Resolved – to pay (Chq 1225)
- viii. C J Beeson – Internal audit fee = £20
Resolved - to pay (Chq 1226)
- ix. NKCA – Room hire = £32.00
Resolved to pay (Chq 1227)
- x. D Williams – Grasscutting - £1178 + Vat £235.60 = £1413.60
Resolved - to pay (Chq 1228)

690/17.Planning

- i) **135868** – Land off Carr Road, North Kelsey - Outline planning application to erect 14no. semi-detached and 10no. detached dwellings with all matters reserved
Resolved – to write to Highways to arrange a site visit regarding the footpath
Action – Clerk to contact Highways to arrange site visit

- ii) **135939** – Church View, Middle St, North Kelsey – Application to erect single storey extension to rear - **Noted**
- iii) **135973** – East Hall Farm, Easthall Road, North Kelsey – Application for replacement agricultural building - **Noted**
- iv) **135928** – Lyncroft Grange Lane, North Kelsey – Application to demolish existing property and construct replacement dwelling and garage - **Noted**
- v) **135939** – Church View, Middle St, North Kelsey – Application to erect single storey extension to rear (**Amended**) - **Noted**

691/17. Annual Governance Statement (Section 1)

Statement agreed and signed

Resolved – Statement agreed

Action – Clerk to submit the Annual Return to the Audit Commission

692/17. Accounting Statements (Section 2)

Accounts agreed and signed

Resolved – Accounts agreed

Action – Clerk to submit the Annual Return to the Audit Commission

693/17. Grass cutting tenders for village verges

2 tenders were received.

Resolved – Unanimously agreed to offer the contract to MKS Groundcare Ltd

Action – Clerk to write to confirm acceptance.

694/17. Fence repair tenders for playing field

Contractors not sent in quotes

Resolved – To contact contractors again to obtain quotes

Action – Clerk to contact

695/17. Health & Safety Risk Assessments

Cllr Larder had the assessments in hand

Resolved – To request assessments for the next meeting

Action – Clerk to contact Cllr Larder

696/17. Play equipment

Goal posts had been ordered and were to be delivered Monday 22nd May 2017

Resolved – Noted

697/17. Mole control

The clerk advised the council that the contractor was keeping the moles under control

Resolved – Noted

698/17. Fence around copse/VCS

The fencing had been done as well as the tree pruning. Cllr R Smith was to fit the gate to the copice

Resolved – Photographs to be sent to Community Grants in respect of grant received.

Action – Clerk to forward photographs and Cllr Smith to fit the gate

699/17. Cemetery

Cllrs R Hunt had checked the memorials regarding safety and were to monitor again before the next meeting.

Resolved – Cllr R Hunt to report back at the next meeting

700/17. Speeding in village/SID machine

The speed camera was discussed and was deferred to the next meeting to find out more information on the practicalities of fitting the camera

Resolved – Cllr R Hunt and Clerk to contact other parish councils for information

701/17. Queens sapphire celebrations

NKCA had written asking for a donation towards the party for the village

Resolved – Unanimously agreed to donate £300 (S137) towards the bouncy castle

Action – Cheque to be sent to NKCA as the party is in June 2017

702/17. Agenda items for next meeting

- i. Councillor vacancies
- ii. Fence repair tenders for playing field
- iii. Health & Safety Risk Assessments
- iv. Play equipment
- v. Cemetery
- vi. Speeding in village/SID machine

703/17. Date of Next meeting

18th July 2017

Meeting closed 9.20pm

SIGNED

DATED