

**Minutes of the North Kelsey Parish Council held at 7.00 pm
at the Village Hall on 11 April 2023**

Present: Cllr A. Robinson (Chair), Cllr R. Hunt, Cllr M. Williams, Cllr P. Jackson, Cllr S. March, Cllr P. Bryan,
Cllr J. Cundill,

In Attendance: Cllr T. Smith (LCC), Cllr P. Morris (WLDC),

Members of public present: 2

- 1** **Welcome from the chairman and public session (15 mins) - Ref: 210**
A resident raised issues with drainage that was currently in hand with LCC and WLDC
- 2** **Reports from Unitary Councillors - Ref: 211**
Neither councillor had anything to report.
- 3** **Apologies and reasons for absence - Ref: 212**
Cllrs J. Waite, D. Waite
- 4** **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests - Ref: 213**
None
- 5** **To approve the draft minutes of the Council meeting held on 14/03/23 - Ref: 214**
It was resolved to adopt the minutes as a true record
Proposed: Cllr J. Cundill Seconder: Cllr M. Williams All in favour
- 6** **Finance Report - Ref: 215**
 - a)** **Accounting statements for period ending 31/03/23 - Ref: 216**
It was resolved to adopt the financial statements as a true record
Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour
 - b)** **Schedule of payments - Ref: 217**
It was resolved to approve the schedule of payments totalling £2284.20
Proposed: Cllr J. Cundill Seconder: Cllr P. Jackson For: 7 Against: 0 Abstain: 1
 - c)** **To approve the Internal Auditors Report 2022/23 - Ref: 218**
It was resolved to approve the internal auditors report.
Proposed: Cllr R. Hunt Seconder: Cllr J. Cundill All in favour
 - d)** **To approve the Annual Governance Statement 2022/23 - Ref: 219**
It was resolved to approve the Annual Governance Statement.
Proposed: Cllr P. Jackson Seconder: Cllr A. Robinson All in favour
 - e)** **To approve the Annual Accounting Statements 2022/23 - Ref: 220**
It was resolved to approve the Annual Accounting Statements
Proposed: Cllr A. Robinson Seconder: Cllr P. Bryan All in favour
 - f)** **To certify North Kelsey Parish Council as exempt from sending the completed Annual Governance and Accountability Return to the external auditor and approve Exemption Certificate - Ref: 221**
This item was deferred to the following meeting.
- 7** **To receive any reports from external organisations - Ref: 222**
Cllr Richardson and Cllr Cundill provided updates on the meetings with North Kelsey Community Association
- 8** **Parish Plan Update - Ref: 223**
Cllrs provided updates on the newsletter with the next edition due at the end of April.
Litter picking was proposed to be undertaken on the 1st Saturday of every month other than May and a

These are draft minutes and have not been formally approved and adopted

dedicated web page would be created to advertise meeting points, times etc. Cllr Morris would source high viz jackets and gloves.

Quotes would be sought for safety testing of memorials at the cemetery

It was resolved to contribute up to £150 towards bulbs to be planted throughout the parish.

Proposed: Cllr R. Hunt Seconder: Cllr A. Robinson All in favour

a) Coffee morning and topics raised - Ref: 224

The coffee mornings were well attended with 15 attendees at the 2 events and a number of topics raised.

The matters raised would also be circulated to Ward Councillors as several items were outside the remit of the parish council.

b) Cemetery - headstone work - Ref: 225

It was agreed to obtain quotes for safety testing of the memorials in the cemetery

9 Parish Matters - Ref: 226

a) Defibrillator - Ref: 227

Contact had been made with Caistor lions with regards to provision of a second defibrillator in the village. West Lindsey also offered a scheme to purchase one at a cost of £400. It was agreed to await the decision of Caistor Lions before proceeding further on the second defibrillator.

It was resolved to join the Community Defibrillator Service at a cost of £100 per annum.

Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour

b) Benches - Ref: 228

This matter was deferred until May 2023

c) Picnic benches - Ref: 229

This matter was deferred until May 2023

d) Woodland Trust tree packs - Ref: 230

This matter was discussed and not to be proceeded with further at this moment in time.

e) Review tracking report - Ref: 231

20539 - Owmbly Lane Connection to Main Sewer

This matter had not progressed any further

20960 - Parish Branding

This matter will be further discussed with the school.

21155 - Speeding - Easthall Road

Locations had been agreed with Lincolnshire County Council and posts would be installed. Two signs were to be obtained paid for by a local resident.

22460 - Waste Bins In Lay Bys

West Lindsey District Council had this in hand and a site visit was to be undertaken with regards to signage and fly tipping.

f) Coronation Bunting - Ref: 232

It was resolved to purchase bunting up to £250

Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour

10 Clerks report - Relevant correspondence received - Ref: 233

None received

11 Planning applications and decisions received - Ref: 234

These are draft minutes and have not been formally approved and adopted

None received

12 **Next meeting will be Tuesday 09/05/23 at 7 pm - Ref: 235**

Any agenda items to be submitted by 2nd May 2023

Meeting closed at 9.00 pm