

## Minutes of the North Kelsey Parish Council held at 7.00 pm at the Village Hall on 11 October 2022

Present: Cllr D. Hunt (Chair), Cllr R. Hunt, Cllr M. Williams, Cllr P. Jackson,  
In Attendance: C. Thomas (Clerk), Cllr P. Morris (WLDC), Cllr T. Smith (LCC),  
Members of public present: 1

### **1 Welcome from the chairman and public session (15 mins) - Ref: 49**

No members of the public raised any questions.

### **2 Reports from Unitary Councillors - Ref: 50**

Cllr Morris advised the Egdon had appealed against the recent planning application.

Cllr Smith advised that he had spent a lot of time in respect of school transport, work on Brigg Road was underway and paths in the village had been slurry sealed.

### **3 Apologies and reasons for absence - Ref: 51**

Cllr A. Robinson

### **4 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests - Ref: 52**

None

### **5 To approve the draft minutes of the Council meeting held on 09/08/22 - Ref: 53**

It was resolved to approve these as a true record.

Proposed: Cllr R. Hunt Seconded: Cllr M. Williams All in favour

### **6 Finance Report - Ref: 54**

#### **a) Accounting statements for period ending 30/09/22 - Ref: 55**

It was resolved to approve these as a true record

Proposed: Cllr R. Hunt Seconded: Cllr P. Jackson All in favour

#### **b) Schedule of payments - Ref: 56**

It was resolved to approve the Schedule of Payments totalling £2521.78

Proposed: Cllr D. Hunt Seconded: Cllr R. Hunt All in favour

### **7 To receive any reports from external organisations - Ref: 57**

Cllr Richardson confirmed he had met with one of the Governors of the school and Cllr Hunt confirmed she had addressed the Youth Club on vandalism at the play area.

### **8 Parish Matters - Ref: 58**

#### **a) Appointment of internal auditor 2022/23 - Ref: 59**

It was resolved to appoint Lincolnshire Association of Local Councils as the internal auditor for 2022/23

#### **b) Picnic benches - Ref: 60**

Cllr M. Williams and Cllr D. Hunt requested the company names before they were prepared to consider this matter. The Clerk advised that names would be anonymised until after a vote in accordance with standard practice related to any interests councillors could have in such companies. Cllr D. Hunt referred to the Financial Regulations and the Clerk advised that these made no reference to naming of companies, that the quote had been provided to Council and referred to quotations being handled differently to tenders. Cllr R. Hunt asked for the difference between a quotation and tender as he was unable to make a decision on what he had. The Clerk gave his opinion.

Cllr Hunt referred to advice from LALC that she had received and the Clerk disagreed with her interpretation of that advice and made available the advice which the Clerk had received in writing. No councillor read this advice. Cllr Williams referred to a conversation she had had with another Town Council who she says provided

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the company name. The Clerk couldn't comment on such a conversation but did advise that he was the internal auditor for this council and should such practice occur he would have commented in the last internal audit and didn't. The Clerk also referred to another local council she had spoken to but she denied this conversation had taken place.

Cllr Williams then referred to the Standing Orders and again the Clerk referenced the difference between quotations and tenders and that and that nowhere in either document does it state that company names should be revealed.

Cllr M. Williams proposed that the Standing Orders presented to the meeting should be adopted. The Clerk advised that this cannot take place as such a motion was not on the agenda and that he, as the Proper Officer, had not reviewed this document.

This matter was deferred

**c) Parish plan and engagement update (AR) - Ref: 61**

This matter was deferred

**d) Co Option of John Cundill - Ref: 62**

It was resolved to co-opt John Cundill onto North Kelsey Parish Council

Proposed: Cllr P. Jackson Seconder: Cllr D. Hunt All in favour

**e) Review of cemetery regulations and fees - Ref: 63**

This matter was deferred

**f) Email and Domain Name Hosting - Ref: 64**

This matter was deferred

**g) No parking sign and lock on playing field gate (PJ) - Ref: 65**

It was resolved to purchase a no parking sign.

Proposed: Cllr P. Jackson Seconder: Cllr M. Williams All in favour

**h) Dog fouling signs in village (PJ) - Ref: 66**

Cllr P. Morris (WLDC) would follow up with officers at WLDC.

**i) Damage in wildlife area on playing field / fires (PJ) - Ref: 67**

Cllr P. Jackson updated councillors on the vandalism at the play area. Removal of the fence was discussed.

**j) Financial Policies - Ref: 68**

It was agreed to defer this matter to a separate meeting for the policy to be thoroughly reviewed.

**k) Remembrance Sunday - Ref: 69**

It was resolved to purchase a wreath.

Proposed: Cllr P. Jackson Seconder: Cllr M. Williams All in favour

**l) Clerks shared costs - Ref: 70**

This matter was not discussed.

**m) Review tracking report - Ref: 71**

20539 - Owmbly Lane Connection to Main Sewer

This matter had not been progressed due to a lack of time.

20592 - To Approve Additional Bank Signatories

The Clerk was awaiting the date of birth of Cllr Williams to progress.

20626 - New Seats

The location of one seat had been approved.

The second location was not approved as there was confusion on land ownership.

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20766 - Policy Review: Internal Control Policy

20767 - Policy Review: Scheme of Delegation

20768 - Policy Review: Publication Scheme

20769 - Policy Review: Member & Officer Protocol Policy

These policies were not adopted and would be deferred.

**9 Clerks report - Relevant correspondence received - Ref: 72**

None received

**10 Planning applications and decisions received - Ref: 73**

- a) **145524 - Hawesmead House Middle Street North Kelsey Market Rasen LN7 6EH  
Extension to side/rear of property and conversion of existing outbuildings.(20849) - Ref: 74**

No objections

**11 Next meeting will be Tuesday 08/11/22 at 7 pm - Ref: 75**

Meeting closed at 8.30 pm