

# NORTH KELSEY PARISH COUNCIL

c/o 21 Wood Farm Close, Nettleton, Lincolnshire, LN7 6AS

Telephone: 01472 851879

Email: clerk.northkelseyparish@gmail.com

## Draft Minutes of the Parish Council Meeting held in the Village Hall on Tuesday 3<sup>rd</sup> August 2021 at 6.30pm

Present : Cllr M Williams, D Hunt, H Burrows. S. Haynes , Cllr. Peter Morris WLDC, Cllr Tom Smith LCC.  
In attendance: J Grainger (Clerk) 1 member of the public

A public forum was available to take questions, which was not required.

The Chairman opened the meeting, welcoming a Simon Haynes as a new councillor, along with introductions and greetings to both District and County representatives.

**21/434** To receive apologies and reasons for absence – none rec'd.

**21/435** To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None received.

**21/436** To approve draft minutes of the Meeting 22<sup>nd</sup> June 2021.

Resolved to approve as a true record. Proposed Cllr H. Burrows, Seconded Cllr. D. Hunt (Vice Chair). All in favour.

**21/437** Chair & Councillors Report

WLDC Update - Cllr Morris reminded the PC that comments in relation to the Central Lincolnshire Plan are due in by 24<sup>th</sup> August 2021. Information regarding funding opportunities via Democratic Services for the Jubilee should be made available in October 2021. Cllr. Morris forwarded information to Cllr. Burrows regarding the Play Area. Information and discussions regarding Planning Application 142952 – Fish processing plant at Clixby, were encouraged with any comments or objections requiring submission from the Parish Council.

LCC Update – Cllr Smith discussed funding opportunities for larger projects, with a submission date of 12<sup>th</sup> August 2021. Highways issues; Cemetery Lane, Halls Lane and Owmy Lane were all reported. Cllr. Smith reported that he had been approached by a resident, who was willing to fund a static solar reactive speed sign, East Hall Road. The Parish Council would like further information regarding the maintenance and upkeep of this, along with liability and insurance. Overgrown shrubbery which obstructs signage was also reported.

Cllr Haynes discussed rural broadband opportunities, which are available, but not widely advertised. The clerk offered to forward information that had been received earlier in the year, but not forwarded to all councillors.

Cllr Burrows reported that she had received comments via the Facebook page, regarding speed monitoring near the Church, which was felt needed to be repeated, preferably at different times of the day.

**21/438** Clerk's report

The clerk suggested that a quarterly newsletter be produced, and delivered via Royal Mail. To be investigated and reported back to the next meeting.

**21/439** To receive applications for Councillor Vacancies.

One application had been received. Following discussions, it was proposed to accept the candidate and offer the position. Proposed Cllr. Williams (Chair), Seconded Cllr. Burrows . Resolved.

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## 21/440 To receive an update in relation to:

### a) Cemetery

- The clerk reported that she had not received any express of interest in the work for the chapel, Cllr Haynes suggested that the chapel would probably need inspecting prior to work beginning, due to the age of the building and type of materials previously used.
- The clerk reported that work on the headstones would need re-evaluating, with a faculty required for work in the consecrated area of the cemetery. Additionally, monument inspection and best practice information would be circulated for councillors to consider how best to plan and budget for the work required.
- A list of jobs, including monuments, well cover, compost area and chapel renovations would be circulated, in time for the next meeting, to enable prioritisation and financial assessment.
- The clerk reported that she had not yet received an outstanding cemetery ledger, from the previous clerk. It was proposed to contact the insurer for advice, along with the ICO. Proposed Cllr. Haynes, Seconded Cllr. Burrows.

### b) Village Grounds Maintenance

- Cllr Hunt, (VC) reported that one seat had been refurbished, and the metalwork now completed on the other.
- Cllr. Hunt reported that a bin required two new inserts, the clerk was tasked with obtaining a price for replacement from WLDC. A Grit Bin request for Owmbly Lane/Junction North Kelsey Rd was discussed. The clerk was tasked with contacting LCC to make a request.
- Cllr. Hunt reported that the existing notice board would require removal in the future. Additional notice boards were discussed, type and location. Costs to be obtained.
- A list of jobs would be circulated, in time for the next meeting, to enable prioritisation and financial assessment.

### c) Playing field / Wildlife Area

- The weeding in Play Area requires undertaking, with spraying only having been undertaken once this season, which is not often enough. Additionally, the rolling and splitting has not been undertaken at the beginning of the season, as required. The hedge cutting undertaken earlier in the year was not undertaken at the correct time, which was during nesting season, whilst the ground was still too wet, which caused ground problems. Furthermore, the spoil from the trimming was not removed. With this in mind it was proposed to write to the awarded contractor, to terminate any further work for the year. Proposed Cllr. Haynes, Seconded Cllr. Burrows. It was proposed to contact contractors who previously tendered for this work, to ask them to finish these tasks for the rest of the season, before retendering begins for next year. The clerk to circulate information.
- A list of jobs is to be circulate to the PC for prioritising and costing, including any temporary repairs that would be required until permanent solutions could be organised.
- The recycled seat and fixings for the play area is £360 plus vat. The clerk was tasked with ordering it. Proposed Cllr Williams (C) , seconded Cllr. Burrows. Resolved.
- Cllr. Burrows reported that a recent meeting with a supplier offering to submit a new design for the play area had not gone ahead as planned, and was rescheduled for September.
- Cllr. Hunt reported that whilst using her scooter she had realised she was unable to gain access through the gate to the Playing Field. Discussion took place, with the councillors tasked with taking a look to report back to the next meeting, with solutions to the problem.

## 21/441 Financial Matters

- a) The clerk & RFO reported no Income was received since the last meeting, with expenditure for this period of £1335.23. Resolved to approve payments. Proposed Cllr H Burrows. Seconded Cllr Hunt (VC). Resolved.
- b) The clerk & RFO reported that the external auditor was currently seeking bank reconciliation information, which required banking statements, awaiting these at present to submit as soon as received. Following a trip to the bank all banking correspondence is to be redirected, with new online banking passwords and login to be issued. Cllrs. Williams (C), Burrows and Hunt (VC) will follow this up.

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## **21/442** To Discuss HRH Platinum Jubilee

The councillors discussed ways to celebrate and memorabilia, proposing mugs for all children in the village. The clerk was tasked in obtaining prices for items.

Cllr Hunt (VC) also proposed a memorial seat at the village green, to go around the tree. It was proposed to obtain costs for this.

## **21/443** Planning applications and decisions received

143278 – no comments received in relation to this application.

143285 – no comments received in relation to this application.

142952 – Clixby fish processing plant – this will be a 24 hr a day 7 day a week operation plant.

## **21/444** Correspondence

All electronic mail circulated.

## **21/445** To move into closed sessions to discuss staffing matters.

### **Date and Time of next meeting**

7<sup>th</sup> September 7pm  
Village Hall North Kelsey

Meeting moved into closed session 8.30pm  
Meeting concluded 9.15pm.