

Minutes of the North Kelsey Parish Council held at 7.00 pm at the Village Hall on 8 November 2022

Present: Cllr P. Jackson, Cllr A. Robinson (Chair), Cllr J. Cundill,
In Attendance: C. Thomas (Clerk),
Members of public present: 5

1 Welcome from the chairman and public session (15 mins) - Ref: 81

A member of the public asked whether the Parish had a Neighbour Plan. It was confirmed that they do not and he offered to assist should the Council pursue this.

2 Reports from Unitary Councillors - Ref: 82

No ward councillors were present. However, they had updated the Clerk and had nothing to report.

3 Apologies and reasons for absence - Ref: 83

Cllr M. Williams and Cllr R. Hunt
Cllr T. Smith (LCC) and Cllr P. Morris (WLDC)

4 To elect a Vice Chairman - Ref: 84

One nomination was received from Cllr J. Cundill who was subsequently appointed as Vice Chairman.
Proposed: Cllr P. Richardson Seconder: Cllr A. Robinson All in favour

Item 10A was brought forward

5 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests - Ref: 85

None

6 To approve the draft minutes of the Council meeting held on 11/10/22 - Ref: 86

It was resolved to approve the minutes as a true record.
Proposed: Cllr J. Cundill Seconder: Cllr P. Jackson All in favour

7 To approve the draft minutes of the Council meeting held on 26/10/22 - Ref: 87

It was resolved to approve the minutes as a true record.
Proposed: Cllr J. Cundill Seconder: Cllr P. Jackson All in favour

8 Finance Report - Ref: 88

a) Accounting statements for period ending 31/10/22 - Ref: 89

The Clerk had previously circulated the account statements for the period ending 31/10/22.
Due to the late distribution it was suggested and agreed not to approve these as a true record.

b) Schedule of payments - Ref: 90

It was resolved to approve the Schedule of Payments totalling £2521.78
Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour

9 To receive any reports from external organisations - Ref: 91

10 Parish Matters - Ref: 92

a) Councillor vacancies and any co-option - Ref: 93

David Waite applied to be co-opted onto the Council.
Proposer: Cllr J. Cundill Seconder: Cllr P. Jackson For: 3 Against: 0 Abstain: 0

Jan Waite applied to be co-opted onto the Council.
Proposer: Cllr P. Jackson Seconder: Cllr J. Cundill For: 3 Against: 0 Abstain: 0

These are draft minutes and have not been formally approved and adopted

Pamela Bryan applied to be co-opted onto the Council.

Proposer: Cllr P. Jackson Seconder: Cllr A. Robinson For: 3 Against: 0 Abstain: 0

Susan March applied to be co-opted onto the Council.

Proposer: Cllr P. Jackson Seconder: Cllr J. Cundill For: 3 Against: 0 Abstain: 0

All signed the Office of Acceptance and duly joined the Council.

b) District Grants (RH) - Ref: 94

Cllr P. Morris (WLDC) had advised that there was a grant available of up to £500 which the parish council may wish to apply for.

c) Review and adoption of Standing Orders - Ref: 95

It was agreed to facilitate an informal meeting whereby this can be discussed and agreed.

d) Review and adoption of Financial Regulations - Ref: 96

It was agreed to facilitate an informal meeting whereby this can be discussed and agreed.

e) Parish plan and engagement update (AR) - Ref: 97

Cllr Robinson updated everybody on the parish plan. This would be modified to incorporate the newly appointed councillors and formally presented at a future meeting for adoption.

Cllr March would circulate a previous Parish Plan prepared in 2020.

f) Review of cemetery regulations and fees - Ref: 98

It was agreed for the Clerk to suggest an average price tariff based on surrounding cemeteries for agreement at the next meeting.

g) Clerks shared costs - Ref: 99

It was resolved to accept the shared costs proposal at a cost of £30 / month.

Proposed: Cllr J. Cundill Seconder: Cllr A. Robinson All in favour

h) Review tracking report - Ref: 100

20539 - Owmbly Lane Connection To Main Sewer

This matter had not been progressed due to a lack of time

20592 - To Approve Additional Bank Signatories

The Clerk confirmed that two additional signatories had been added to the bank mandate and online access had been applied for.

It was resolved to add Cllrs J. Waite, D. Waite, J. Cundill, S. March and P. Bryan to the mandate as signatories.

Proposer: Cllr J. Cundill Seconder: Cllr P. Richardson All in favour

20593 - Additional Dog Bin Owmbly Lane

The Clerk had monitored this bin and it had only been full on one occasion since August 2022 and would continue to be monitored over the next few months.

20626 - New Bench Seats

Approval had been given for one location. The second location was awaiting land ownership to be confirmed.

20941 - Roof Works at Chapel

The Clerk provided an update in that the finals were expected to be fired by the end of November when work will continue.

20960 - Parish Branding

The school had been approached by Cllr P. Richardson and were keen to get involved.

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20961 - Social Media Publicity

A draft of a flyer was circulated. It was suggested to hold off printing and distribution to include further information about the Parish Plan.

11 Clerks report - Relevant correspondence received - Ref: 101

None received

12 Planning applications and decisions received - Ref: 102

- a) 145652 - Queens Head Station Road North Kelsey Moor Market Rasen LN7 6HD
Change of use from former public house to form 1no. dwelling with workspace with 2no. attached annexes including first floor extension and other internal and external alterations.(20907) - Ref: 104
No objections were raised. Comments would be fed back to WLDCV planning regarding potential flooding risks.
- b) 145588 - Whitegate Cottage, Grange Lane, North Kelsey, LN7 6EZ
Planning application for proposed two storey extension(20942) - Ref: 105
No objections
- c) 145762 Kanjedza South Street North Kelsey Market Rasen LN7 6ET
Remove existing dormer roof and create first floor with pitched roof, first floor extension over garage including timber porch, balcony to rear with rendering and timber effect cladding.(20957) - Ref: 106
No objections

13 Next meeting will be Tuesday 13/12/22 at 7 pm - Ref: 107

Items for the agenda by 06/12/22

Meeting closed at 9.05 pm