

NORTH KELSEY PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the Extraordinary Meeting of North Kelsey Parish Council, which will be held on Wednesday 24th March 2021 commencing at 6.30pm at the Village Hall, North Kelsey. The business to be dealt with at the meeting is listed in the agenda.

Dated this 19th March 2021.

Pamela Bryan Chair of the Parish Council.

Agenda

1. To receive apologies and reasons for absence
2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
3. Chair's Report.

Conduct at meetings. Complaint Procedure. Councillor Training.

Summary report of correspondence received.

Adoption of NALC Employment contract for Clerk.

4. Clerk Statement – to be read by the Chair.

Sections to review on Standing Orders and Financial Orders.

Council Facebook page – add Cllr Burrows to admin

Council website update

5. Financial matters

VAT reclaim update

Update / sign new bank mandate

Process for obtaining quotes

Clerk hours / pay scale review / arrangements for overtime in future

Internal audit arrangements and internal audit reports from 2018 to 2020.

6. To receive general comments from members for consideration on the next agenda.

7. Date and Time of next Parish Council Meeting.

Tuesday 13th April 2021 at 6.30pm