Dear Councillor

**Ordinary Meeting of the Parish Council**

You are hereby summoned to attend an Ordinary Meeting of North Kelsey Parish Council to be held in the Village Hall on **Tuesday 8th October 2024 at 7.15pm**

The business to be dealt with at the meeting is listed in the agenda.

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

The Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded.

Mandy Coote, Clerk to the Council, 01 October 2024

**Agenda**

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| **Agenda Number** | **Item** |
| **1** | **Welcome from the Chair and Public Questions**  Members of the public may ask questions in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public may only speak once and for no longer than five minutes. ***The meeting will be adjourned to allow for public questions.*** |
| **2** | **Apologies**  To receive and accept apologies and reasons for absence. |
| **3** | **Declarations of interest**  To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests. |
| **4** | **Minutes of the Ordinary Parish Council Meeting held on Tuesday 10 September 2024.**  Council to consider approving the minutes as a true and proper record. |
| **5** | **Police and Crime update**  NC09 area, for information only. Any items raised for decision will appear on the agenda for the next meeting. |
| **6** | **District and County Council update**  For information only. Any items raised for decision will appear on the agenda for the next meeting. |
| **7** | **Chairman’s update**  For information only. Any items raised for decision will appear on the agenda for the next meeting. |
| **8** | **Parish Councillor updates**  For information only. Any items raised for decision will appear on the agenda for the next meeting. |
| **9** | **Clerk’s report**  For information only. An update from the Clerk about correspondence, outstanding actions and ongoing issues. Any items raised for decision will appear on the agenda for the next meeting. |
| **10** | **Parish Matters**  **Fence Painting:-** community payback |
|  | **Business Items - Motions Requiring Written Notice** |
| **11** | **Village Hall Community Shop**  Request for Funding |
| **12** | **RoSPA**  Discuss and agree provider |
| **13** | **Payments for approval**  Council to approve the schedule of payments from 10/09/2024 – 08/10/2024 |
| **14** | **Budget 2024/25**  To agree the budget monitoring position and bank reconciliation |
| **15** | **Quarterly Bank reconciliation and statements**  A member other than the Chair or a cheque signatory to verify bank reconciliations, sign and date the reconciliations and the original bank statements |
| **16** | **AGAR**  Consider external auditor report and decide what, if any, action is required |
| **17** | **Planning applications**  To consider any planning applications, none received |
| **18** | **The Council to review and agree the following policies and procedures:**  Risk Register |
| **19** | **Remembrance Service**  Invites, wreaths and cornet player |
| **20** | **Recreation Ground and Play Area**  Hedge Cutting and ditch clearing quotes |
| **21** | **Grass Cutting Tender 2025/2026**  Discussion |
| **22** | **War Memorial**  Quote for repainting the lettering |
| **23** | **Proposal for Committees**  Including review of standing orders |
|  | **Next Ordinary Meeting** |
| **24** | **Actions to be undertaken before the next Ordinary Meeting**  A list of specific actions will be made that need to be undertaken before the next meeting. |
| **25** | **Items for inclusion on the next Ordinary Meeting agenda**  Council is requested to use this opportunity to raise items for future Ordinary Meeting agendas. |
| **26** | **Date and time of the next Ordinary Meeting**  To confirm date and time of the next Ordinary Parish Council Meeting, is set for Tuesday 12th November  2024 7.15pm. |